

# CONGREGATIONAL NURSE

## **Purpose**

To plan and implement the health care ministry of Guilford Park Presbyterian Church in accordance with, policies and directions from the Session.

## **Accountability**

Accountable to the Pastor as Head of Staff and to the Session, and accountable to the Moses Cone Health System Congregational Nurse Program according to the personnel and other policies governing that program.

## **Qualifications**

The congregational nurse will meet the qualifications established by Moses Cone Health System for the Congregational Nurse Program. The person's practice of Christian faith must be consistent with our Presbyterian Reformed theology.

Relationships: In contact with the total membership, the Congregational Care Committee, the staff, and the Pastors.

## **Responsibilities**

1. Attend Basic Congregational Nurse Preparation Course during the first year.
2. Adhere to the personnel policies of Moses Cone Health Care System, and in particular maintain current licensure, complete mandatory in-services, and maintain accurate and confidential client records.
3. Maintain continuous professional liability insurance coverage.
4. Maintain collaborative role with MCHS Congregational Coordinator.
5. Attend church staff meetings as requested.
6. Communicate with and work collaboratively with the church staff.
7. Meet regularly with the Head of Staff to coordinate activities and ministry priorities.
8. Maintain a regular and published office schedule of at least two hours per week at a time agreed upon with the Head of Staff.
9. Attend worship at Guilford Park Presbyterian Church at least one time per month.
10. As funding allows, will offer classes and workshops for the teachers of the Guilford Park Preschool.
11. As funding allows, will offer classes, workshops, and other educational offerings for our congregation and others in the community that focus on awareness and prevention of diseases.
12. Assess and target specific healthcare needs of a variety of age groups within our congregation including young children, youth, young adults, young families, middle-aged adults and older adults; assist the pastors and Congregational Care Committee with bereavement ministry, visitation, Care Teams, hospital and home visitation, and other ministries.

13. Comply with Guilford Park Presbyterian Church's Protection Policy as well as the Employee Responsibilities found in the Personnel Committee's Policies and Procedures.

**Type**

Part-time independent contractor.

**Benefits**

Mileage reimbursement at the current rate for church employees. \$25.00 per month for cellphone use is provided.

**Evaluation**

Performance reviews will be conducted annually by the Pastor/Head of Staff and the Personnel Committee with particular input from the Congregational Care Committee. The Personnel Committee, in consultation with the Pastor/Head of Staff, will review annually the adequacy of compensation.

Approved By